Camp School is the place to learn what a Scouting branded camp looks like.

Outstanding Programs is proud to announce the 2019 catalog of National Camping Schools. National Camping School is first and foremost designed to train key seasonal camp leadership, however, we also encourage you to send your year round program staff and your volunteer leadership to help improve your council’s program.

All participants and staff must be:
- Approved by the council they are registered in.
- Be at least 18 years of age by start of course.
- Registered member of the BSA.
- Completed Youth Protection Training.
- Must attend all sessions to be certified.

Note these important changes for Aquatics and Shooting Sports: NRA Rifle and Shotgun certifications will be offered for the 4th year outside of NCS making time available to teach existing and new programs. Go to BSA Shooting Sports Webpage for locations and dates of the NRA Rifle and Shotgun Instructor Training classes.

The Aquatics section requires a current lifeguarding certificate. A limited number of locations will be offering BSA Lifeguard prior to NCS for those needing the certification prior to attending the Aquatics section. See the National Camp School website for dates and locations. Dates, locations, and sections being offered are subject to change. For the most up to date listing, please visit the National Camp School website on Outdoor Programs Website.

Camp Ranger Basic Training
Camp Ranger training has moved to Scouting University and the new Ranger course is for first-time Camp Rangers only. Recertifying Rangers will earn Continuing Education Credits locally coordinating with their supervisor. Download Camp Ranger Basic Training Brochure.

For more information, contact outdoorprograms@scouting.org
IMPORTANT CHANGES FOR 2019!!!

Cub /Webelos Scout Day Camp Administration

A two-day course for day-camp directors, day camp program directors, and council day-camp professional staff advisers/ administrators. Comprehensive training on all aspects of the day camp operation, including methods of day camping, program scheduling and resources, staff organization, recruiting and training, and health & safety protection.

Prerequisites:
Participants must have completed Cub Scout Leader Training and Youth Protection Training at following link my.scouting.org. A copy of the certificate(s) or training record is required.

NEW for 2019!
Councils will be provided a syllabus to train District and Council Leadership prior to attending National Camping School. Subjects will include budgeting, staffing, site selections, and more to prepare attendees prior to attending National Camping School.

New online courses will be required for Camp Directors, Program Directors and Professional Staff Advisors.

A 2 day course, begins 9:00 AM Day 1 - ends 3:00 PM Day 2 – fees will not exceed $250. See registration website for exact fees for each location.

***These are changes in 2019 as a result of listening to council leadership. Several courses will be held in hotels, conference facilities and council offices/camps which will reflect in the fee for attending.

2019 Cub Scout Administration
Locations and Dates
Attendees need to have Part A & B BSA Annual Health and Medical Record

Download BSA Annual Health and Medical Record now

Make your Day Camps exciting and fun!!!!!
ALL RESIDENT CAMP PARTICIPANTS MUST HAVE A CURRENT A, B, C BSA Annual Health and Medical Record

ALL PARTICIPANTS MUST HAVE A COMPLETE BSA UNIFORM

ALL PARTICIPANTS MUST BE PRESENT FOR THE ENTIRE CAMP SCHOOL

All participants must be 18 years of age before the start of the Camp School

All DAY CAMP NCS participants must have Part A&B BSA Annual Health and Medical Record

Download BSA Annual Health and Medical Record now
This is designed for:

◆ Camp directors
◆ Reservation camp directors
◆ Assistant camp directors
◆ Family camp directors for district/council organized family camping
◆ Business managers

Required for Resident Camp Leadership of:

- Cub Scout/Webelos
- Scouts B.S.A.
- Venturing
- Local council high adventure resident camps

Excellent program begins with camp staff training.

Highlights include:

◆ What a BSA “branded” Camp Looks Like!!!
◆ Opening and Closing Summer Camp
◆ Fiscal Management
◆ Administrative Tasks of the Camp Commissioner
◆ Age-Appropriate Programming
◆ Avoiding Harassment in Camp
◆ Camp Security
◆ Camp Staff Morale
◆ Discipline and Stress Management
◆ Camp Staff Training
◆ Counseling
◆ Customer Service
◆ Effective Communication
◆ Emergency Procedures and Crisis Management
◆ Ethics, Professionalism
◆ Fiscal Management
◆ Food Service Operations
◆ Best Practices in Food Service
◆ Innovative Program Planning
◆ Managing Youth Protection
◆ National Camp Accreditation Program

◆ NCAP National Standards
◆ Program Area Visits
◆ Program Development and Schedule
◆ Property and Facilities Management
◆ Risk Management, Special Needs Scouts
◆ Staff Management and Employment Practices
◆ Hiring and Interviewing Camp Staff
◆ Camp Staff weekly performance reviews
◆ Leadership Development
◆ How to manage staff
◆ Staff Organization and Position Descriptions
◆ What do you expect
◆ The Camp’s Cabinet
◆ The Counselor-in-Training (CIT)
◆ The Trading Post
◆ Crisis Management
◆ Building Unit Morale at Camp
◆ Unit Operations at Camp

7 day course; begins with lunch Day 1 - ends Day 7 after breakfast
Course Fee $455***

A retraining section is available for those certified in Resident Camp Administration as Camp director - 4 day course, begins with lunch Sunday ends Wednesday after lunch - Course Fee $355***

***Courses held in hotels and conference facilities cost more, see registration website for exact details.
This is designed for:

- Camp program directors
- Assistant program directors

Required for Resident Camp Leadership of:

- Cub Scout/Webelos
- Scout BSA
- Venturing camps
- Local council high adventure camps

Topics include:

- Cub Scout programming
- Advancement and Recognition in Camp
- Age-Appropriate Programming
- Avoiding Sexual Harassment
- Camp Security
- Staff Morale, Discipline, and Stress Management
- Camp Staff Training
- Campfire Leadership
- Counseling
- Cub Scout Outdoors
- Customer Service
- Effective Communication
- Innovative Program Planning
- Leader Programs
- Managing Youth Protection
- Marketing
- NCAP National Standards
- Planning Camp-wide Events
- Program Area Visits
- Program Development and Schedule
- Program Tasks at NCS
- Risk Management
- Special Needs Scouts
- The Camp’s Key 3
- The Counselor in Training (CIT)
- The Leading EDGE
- The Teaching EDGE
- Youth Development Stages
- Leadership Development
- Knowledge Management Systems
- Building Unit Morale at Camp
- Camp Leader Roundtables
- Unit Operations at Camp

Patrol Method

Daily Sr. Patrol Leader and Patrol Leader Meetings (how to give them importance)

One example: give Patrol Leaders and Sr. Patrol Leaders the announcements you would normally make in dining hall or at flag ceremonies. Give them the chance to make announcements to their patrol/troop members.

Learn what a BSA “branded” camp looks like in:

TREK
Aquatics
Handicraft
Hiking
COPE&Climbing
Ecology
Outpost Programs
Shooting Sports
AND

Excellent program begins with leadership

Specialty Programs i.e.… Outpost Programs, Mountain Biking, Camp-wide Games

7 day course; begins with lunch Day 1 - ends Day 7 after breakfast
Course Fee $395***

A retraining section is available for those certified in Resident Camp Administration as a Program Director - 4 day course, begins with lunch Day 1 ends Day 4 after lunch - course fee $295***

***Courses held in hotels and conference facilities cost more, see registration website for exact details.
Aquatics Instructor—BSA

Designed for resident camp aquatics directors, pool directors and waterfront directors. This section addresses the roles of the camp aquatics director operating as the Lead Professional Lifeguard, Lead Instructor for Aquatics and Aquatics Area Manager. Aquatics management includes safe and effective supervision of all program activities in, on, and under the water. Instructor emphasis is on the skills and teaching of swimming, water rescue, and paddle sports. The lead professional lifeguard role includes lifeguard management and lifeguard instruction.

Pre-Requisites for Aquatics Section Enrollment

Before acceptance into the Aquatics Section on the opening day of the National Camping School, an Aquatics section participant must:
- Be 18 years of age or older. Note: You must be 21 to hold the position of Aquatics Director in a local council camp.
- Present evidence of a current lifeguard certification (BSA Lifeguard, Red Cross Lifeguard, YMCA Lifeguard, Starfish Aquatics Institute StarGuard, Ellis & Associates International Lifeguard Training Program, or equivalent)
- Present evidence of completion of Safe Swim Defense and Safety Afloat training. Acceptable evidence will be the on-line Safe Swim Defense or Safety Afloat certificates of completion or signed Safe Swim Defense and Safety Afloat pocket cards.
- Be able to complete the 100 yard swimmers test.
- Immediately after completion of the swimmers test, swim continuously for an additional 450 yards.
- Immediately after completion of the 450 yard swim, tread water for two minutes.
- Starting in the water, swim 20 yards using a front crawl or breaststroke, surface dive 7 to 10 feet, retrieve a 10-pound object, surface, swim with the object 20 yards back to the starting point, and exit the water within one minute and 40 seconds.

Failure to satisfy any of the above criteria will prevent acceptance of the participant into the Aquatics Section. This specifically includes failure to provide evidence of a current lifeguard certification. The Aquatics Instructor, BSA program prepares the participant to be a BSA Lifeguard Instructor. A current lifeguard certification is a prerequisite so the participant has the base level knowledge and lifeguarding experience to successfully complete the Lifeguard Instructor training.

7 day course; begins with lunch Day 1-ends Day 7 after breakfast - Course Fee $610

Aquatics Instructor—BSA, Retraining

Four-day course for individuals in the final year (or not later than six (6) months following the date of expiration) of a valid Aquatics Instructor—BSA certificate of training. Includes an update of new items related to aquatics instruction, lifeguard techniques and BSA aquatics programs.

Must meet all the pre-requisites as outlined for aquatics section enrollment
4 day course, begins with lunch Day 1 ends Day 4 after lunch - Course Fee $510

Ecology/Conservation

This course for directors includes training in planning and developing ecology/conservation programs; soil and water conservation, forestry, fish and wildlife management, nature trail construction, and weather station operation. Sessions on how to lead your staff, what a model Ecology area looks like, effective teaching skills and more.

7 day course; begins with lunch Day 1-ends Day 7 after breakfast
Course Fee $465

Outdoor Skills

This course is designed for those who will direct the outdoor skills including first year camper areas. It will involve an overnight experience as well as skill instruction in knots and lashing, fishing, cooking, camping, and other topics. Participants will plan a program that is fun and exciting for the first year camper. It will teach hands-on skills in an outdoor classroom that will meet many of the requirements for Tenderfoot, Second Class, and First Class rank. Sessions on how to lead your staff, what a model area looks like, effective teaching skills and more. Participants should bring personal overnight camping gear. This course will qualify individuals to serve as First Year Camper and Outdoor Skills Director.

7 day course; begins with lunch Day 1-ends Day 7 after breakfast - Course Fee $490

Trek Leader

Designed for the person who will train staff guides for council high adventure and/or unit high adventure trek programs. This section includes training in emergency procedures, environmental ethics, interpersonal relationships, and managing risk.

7 day course; begins with lunch Day 1-ends Day 7 after breakfast
(Course in NY State starts on Friday to comply with NY State Laws, 9 Day course)
Course Fee - $530
COPE Director

Designed for those who will be leading COPE (challenge course) programs. Successful candidates may also assist in providing training for COPE instructors at the council level. This section includes initiative games, spotted challenge course elements (Low COPE), challenge course elements using life-safety systems (High COPE), bouldering, and climbing/rappelling activities using constructed facilities. Participants must be in good physical condition and have working knowledge or successfully completed their local council's COPE Level I Instructor training program prior to attending National Camping School. 7 day course; begins with lunch Day 1-ends Day 7 after breakfast. Course Fee - $475

Climbing Director

Designed for those who will be leading climbing/rappelling programs. Successful candidates may also assist in providing training for climbing instructors at the council level. This section includes initiative games, climbing, bouldering, rappelling, anchor systems, and belaying using either natural sites or constructed facilities. Participants must be in good physical condition and have working knowledge of or successfully completed their local council's Climbing Level I Instructor training program prior to National Camping School. 7 day course; begins with lunch Day 1-ends Day 7 after breakfast. Course Fee - $475

COPE Director, Retraining

Designed for individuals in the final year (or not later than six (6) months following the date of expiration) of a valid COPE Director certificate of training. Includes an update of new items related to camp program administration, standards, policies and procedures. 4 day course, begins with lunch Day 1 ends Day 4 after lunch - Course Fee $375

COPE & Climbing Program Manager

The COPE & Climbing Program Manager Course is designed for those who will provide program management for council COPE and/or Climbing programs. This course includes program safety, risk management, incident management and reporting, budgeting and finance; outdoor program structure and function, COPE and Climbing program operations and management, marketing, staff development and training, Training Program Evaluation process, and course planning, design, and maintenance. The course includes many opportunities for sharing best practices in COPE and Climbing programs. Requirements: Participants must be in good physical condition and current in their training as a COPE or Climbing Director or Level II Instructor. 4 day course, begins with lunch Day 1 ends Day 4 after lunch - Course Fee $375

Shooting Sports Director

Designed for shooting sports directors for Cub Scout/Webelos Scout resident camps, Scout BSA resident camps, and high adventure camps. This section includes USA Archery Level I and NRA Muzzleloading Rifle, trainings. Participants must have NRA Rifle and Shotgun Instructor Certifications prior to attending NCS. 7 day course; begins with lunch Day 1-ends Day 7 after breakfast. Course Fee - $490

Shooting Sports Director Retraining

Four-day course for individuals in the final year (or no later than six (6) months following the date of expiration) of a valid Shooting Sports Director certificate of training. Course includes an update of new items related to shooting techniques, range management, policies and procedures. Participants will be emailed an open book written test that they must pass with an 80% or higher in order to be able to attend. They must have the following current certifications in NRA Rifle, Shotgun, Muzzleloading Rifle, and USA Archery Level I. If they do not pass the written test they must attend the full week course.

In cooperation with the NRA we are again offering NRA Rifle & Shotgun Instructor Training in each BSA Area of the country. We are excited because this offers participants "Best Methods" in new and innovative programming approved by the BSA. Participants should come prepared to have FUN!!!! 4 day course, begins with lunch Day 1 ends Day 4 after lunch - Course Fee $390

IMPORTANT INFORMATION FOR SHOOTING SPORTS.

In cooperation with the NRA we are again offering NRA Rifle & Shotgun Instructor Training in each BSA Area of the country. We are excited because this offers participants “Best Methods” in new and innovative programming approved by the BSA. Participants should come to NCS prepared to have FUN!!!!

Check the BSA Shooting Sports Webpage for Up-to-date dates and locations of these trainings. Shooting Sports Webpage
WHAT YOUR CAMPERS ARE THINKING ABOUT

YOU ARE NO DOUBT GETTING READY FOR THE 2019 CAMPING SEASON.

Let’s take a moment to consider what our campers say are important to them.

A survey was conducted asking youth who attended camp to tell us what made camp exciting to them from most important to least important.

- 71% answered the program
- 65% answered merit badges offered
- 55% answered the camp staff
- 42% answered camp-wide activities
- 34% answered food
- 32% answered facilities

When campers were asked about the biggest factor they would consider when recommending your camp to others, they answered “The camp staff”...

- Was helpful
- Made it fun
- Answered questions
- Made things easy to learn
- Was friendly

IMPLICATIONS FOR CREATING A FUN AND EXCITING OUTDOOR PROGRAM

- When asked directly, youth mentioned that the main thing that makes outdoor programs fun and exciting for them are the activities.
- It is important to design outdoor programs that provide Scouts with a variety of activities. They are especially drawn to activities they cannot do at home.
- Youth also reported that the people involved—both their friends and the staff and leaders—are important to making the outdoor experiences fun.
- Having well-trained leaders and staff is key in having an outdoor program that is fun and exciting to youth.

SOMETHING TO THINK ABOUT

It is important that a Scout learns by doing. Boys and girls join Scouting for the FUN and ADVENTURE they believe we will deliver. It is OUR GOAL to mold their character, citizenship, leadership, and fitness, NOT THEIRS. We cannot reach our goal if we don’t allow a Scout to have fun. Advancement is important in Scouting, but it is not the only way a Scout learns.

The method used to fulfill the aims of Scouting (character development, citizenship training, leadership, and mental and physical fitness) is PROGRAM. Let’s give it our best effort; a Scout deserves it.

DEVELOPMENT OF BOYS AND GIRLS

Development generally happens two ways at camp: as an individual and as part of a group. As an individual, Scouts learn through merit badge work and by being challenged in activities like the mile swim, the climbing tower, and COPE. These activities will build self-confidence through the accomplishment of goals.

Your role as a camp leader will be to give guidance to your staff to assist as the Scout earns merit badges, encouragement as they try new things, motivation to keep on schedule with goals, and understanding and counsel if things aren’t going right.

As part of a group, patrol, and troop, Scouts will learn responsibility, cooperation, and leadership. That’s a lot to ask of a young Scout, but it is also why Scout camp is such a good experience. Our roles as leaders will be to help the PATROL METHOD work. Don’t shortcut it; you will only be shortcutting a Scout’s development.

An important part of a successful camp is to work through your Senior Patrol Leaders and Patrol Leaders. Your camp should conduct daily meetings with SPL’s and PL’s giving them the information to pass on to their Scouts on camp programming. Encourage your unit leadership to work through their Senior Patrol Leader and Patrol Leaders to make and carry out the plans. Include camp-wide activities that can be planned and carried out by youth leaders, with appropriate counsel and guidance. Help patrol leaders to get their patrols working smoothly. These opportunities are enjoyed by all patrol and troop members.

Good luck. Youth development may be challenging, but it is also very rewarding.

GIVE THOUGHT TO THESE CONSIDERATIONS AS YOU BEGIN PLANNING NEXT YEAR’S CAMPING PROGRAMS.
### RESIDENT CAMP SCHOOLS

<table>
<thead>
<tr>
<th>Start Date</th>
<th>End Date</th>
<th>Council Name</th>
<th>Location</th>
<th>City</th>
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#(R) Retraining for Section is offered.

NEW for 2019 - All Resident Camp Schools start on Sunday with lunch and end after breakfast on Saturday. Retraining is Sunday to Wednesday after lunch.
Council must cover this orientation for Scouters attending National Camp School

The staff advisor to your camping programs should use this orientation with those attending NCS to prepare them to have a great experience.

___ Participant is a registered member of the Boy Scouts of America.
___ Participant has a written job description for his/her camp staff position.
___ Participant is aware the day starts at 7:00 am and ends with cracker barrel at 9:00 pm daily.
___ Participant must be at least 18 years of age before the NCS begins.
___ Participant is current with Youth Protection Training.
___ Participant has a current BSA medical (A,B,C) form signed by physician (within the past year).
___ Participant has completed the Personal Resource Questionnaire (located on previous page).
___ Participant has at least 2 BSA Field Uniforms, shirt, pants or shorts. Properly, the uniform is referred to as the official field uniform. An activity uniform consists of a Scouting related T-shirt, polo shirt or other shirt customized with a unit design. Activity or utility uniforms are worn when the official field uniform is not appropriate for activities or as directed by the unit leaders. Members sometimes casually refer to these classifications as class A and class B, respectively. Such terminology is not used in any official BSA publications, the correct terms "field uniform" and "activity uniform" are used.
___ Participant has BSA T-shirts to be worn when activity uniform is appropriate.
___ Participant has reviewed welcome packet for registered location and knows what time to arrive.
___ Participant has a copy of your camp budget (Day Camp and Resident Camp Director).
___ Participant has a copy of your Program Schedule (Day Camp and Resident Program Director).
___ For Aquatics Director - Participant has a current lifeguard certification.
___ For Shooting Sport Director - Participant has current NRA Rifle and Shotgun certifications
___ For Shooting Sport Director Retraining- Participant has current NRA Rifle, Shotgun, Muzzleloading and USA Archery Level I certifications and has passed pre-course online test.
___ Retraining: Participants are eligible to take retraining courses within six (6) months following the date of expiration of existing training card.
___ Participants will receive the appropriate training certificate upon successful completion of all required course elements. The Training code can be entered into participants training record after course completion by your council registrar, the code is printed on the NCS Certification Card.
___ All registrations must be completed by the council using the electronic registration portal. The fees listed on the application are the Early Bird registration fees. Registrations completed fewer than 14 days prior to the start of the school will incur a $50 late charge. No-Shows and cancellations filed fewer than 14 days prior to the start of the school will incur a $100 cancellation fee. Council will be invoiced at the conclusion of the NCS School.
National Camping School for Cub Scout Camps
Personal Resource Questionnaire

The information provided will help the faculty prepare for your camping school session:

Section you will be attending this year: ___________________________

Name: ___________________________________________________________

Mailing Address: _________________________________________________

City: ___________________________ State: _______ Zip: _______ E-mail: ______________________

Day Phone: ______________________ Evening Phone: ___________________________ Cell: _______

Council Name & Number: ___________________________ Headquarters City: __________________ State: _______

How many years have you been involved in Scouting as an adult? _______

Are you employed as a Scouting Professional? Yes No - If yes, how many years? ___________

What is your current registered position with the BSA? ____________________________________________

Training Completed
__________________________________________________________________

Other (describe): ___________________________________________________

Other Skills and Talents:
Will you be bringing a musical instrument to camping school? Yes No (if yes, describe): __________________________

List any other camp program abilities (song leading, campfire skills, games, craft/hobby, etc.) that you would be willing to share with participants at this camping school: __________________________________________

Tell us about your role in the camp that you will be serving this season:
What will be your primary role at camp this season? __________________________

Prior to this season, how many years have you served in a leadership roll at camp?________ Please describe any previous camp experience: __________________________________________

Tell us about the camp that you will be serving this season?
What is the type of camp that will you be serving? Day Camp; Resident Camp; Council Organized Family Camp

How many sessions of camp will be held?________ What is the capacity for each session? __________

What is the camper fee? $_______ Additional fees?____ Yes____ No (if yes, describe): __________________________________________

Is your camp staff Paid? Volunteer? Combination paid & volunteers?
If combination, list paid positions: __________________________________________

Check the box that best describes your camp location:
___Council camp; ___Public park; ___School campus; ___Military facility; ___Private property; ___Industrial park

Other (describe): ____________________________________________________

Does your camp utilize a dining hall or provide meals to campers and staff?____ Yes____ No.

Does your camp have an aquatics program?____ Yes____ No

Please use the back of this form to describe any special program features or highlights that you feel make your camp special. In addition, you may also use the back of this form to submit questions to the National Camping School faculty in an attempt to receive answers to questions that will assist you in preparing for camp.
Please describe the special features your camp has.
National Camping School Registration Work Sheet

Completing this form in advance will assist your council in completing the National Camping School registration process.

First name__________________________________________

Middle initial________________________________________

Last name_____________________________________________

Gender Male Female____________________________________

Date of birth__________________________________________

Mailing address________________________________________

Address continued_____________________________________  

City________________________________State______________Zip code__________

Cell phone number________________________Evening phone number________________

Attendee’s e-mail address______________________________

I would like to receive emails from the BSA ONLY in the future about our programs?    Yes     No

Council name________________________________________ District________________Region__________

Position working at Camp_______________________________Name of camp__________________________

BSA Member ID________________________________________

Emergency contact name________________________________

Emergency contact phone number________________________

NCS section________________________NCS location________________________

____Yes____No, this candidate meets all published perquisites for the section?

Attendee is a______Volunteer______Professional          Youth Protection Training date__/__/20___

Dietary restrictions _____None_____Low carb _____No nuts _____No shellfish _____Diabetic _____Gluten Free

_____Vegan_____Vegetarian Other________________________________________________________

Will arrive early_____Yes______No

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