Commissioner Tools
### Detailed Assessment

<table>
<thead>
<tr>
<th>Program</th>
<th>Gender</th>
<th>Unit Number</th>
<th>Chartered Organization</th>
<th>Last Contact</th>
<th>Last Contact Score</th>
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<tr>
<td></td>
<td>B</td>
<td>Troop 3275</td>
<td>Hector Lions Club</td>
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<td>LDS St Cloud Stake - Hutchinson Branch</td>
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<td>LDS Anoka Stake - Buffalo Ward</td>
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<td>Troop 3357</td>
<td>Kimball Rod &amp; Gun</td>
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<td>Troop 3361</td>
<td>American Legion Post 343</td>
<td>2020-03-04</td>
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</table>
Commissioner Tools

CREATING CONTACTS

TROOP 3246 BPOE #2427 ELKS

- Type of Contact: Unit Meeting
- Commissioner: On behalf of Mark William Andres - 107975641
- Date of Contact: Mar 2019
- Unit Health:

Detailed Assessment

Add New Contact
* Type of Contact: District Event

* Commissioner: John T Capecchi

* Date of Contact: 04/09/2020

Please select the person you wish to receive blank unit assessment form to fill out prior to your visit:

- COR Troop
- CC Troop
- Scoutmaster Troop

Chartered Organization Rep. qa@scouting.org
Committee Chairman qa@scouting.org
Scoutmaster qa@scouting.org

Send Copy To: E-Mail Address

盲 CC will be sent to the Commissioner making the entry.

* Unit Health: Unit health unchanged
Greetings:

Our council is using Commissioner Tools on my.scouting.org. As a Unit Commissioner, my top priority is to help you and your unit deliver the best possible Scouting experience to your youth. I am sending you a Unit Assessment form that can help us with that process. Please take a few minutes, in collaboration with the other members of your unit Key Three (the unit leader, committee chairman, and chartered organization representative have received this email) to complete it. During my scheduled visit on 04/29/2020, I hope to discuss with you the results of your completed Unit Assessment.

[Click here](http://example.com) to view and complete your assessment. If you click on the link and it doesn’t open, please do not give up; copy and paste it into your browser (Chrome, Firefox and Safari are recommended) and try that. To do so, right click on the link, and select “Copy Hyperlink”. Then, open your browser, right-click in the search bar, select “Paste”, and then hit enter.

Thank you for your time and I look forward to seeing you.

Yours in Scouting,

Unit Commissioner, Commissioner
qa@scouting.org
Commissioner Tools

Membership

**CHANGE TO INTERMEDIATE ASSESSMENT**

**Retention:**
* Retains a significant percentage of youth members.

1  2  3  4  5

**Growing Scouting:**
* Unit increasing in membership or maintaining a larger than average size for its unit type.

1  2  3  4  5

**Webelos To Scout Transition:**
* Troop has an effective plan to recruit Webelos Scouts into the Troop

1  2  3  4  5
Commissioner Tools

DETAILED ASSESSMENT

Troop 3246 BPOE #2427 Elks

Detailed Assessment

Low

Medium - Low

Medium

Medium - High

High

1

2

3

4

5

Last Detailed Assessment

Planning and Budget

5

Membership

3.5

Program

5

Volunteer Leadership

2.5

Training and Membership

Membership Numbers:

- 13 Adult Registered in Unit
- 24 Youth Registered in Unit

Training Data:

- Youth Protection Training (YPT):
  - Current: 0
  - Expired: 13
  - Never Taken: 0

- Leaders:
  - Not Trained: 9
  - Trained: 4

Print Blank Assessments

- Blank Unit Assessment Form
- Commissioner Assessment Form
- Form With Unit Data
Commissioner Tools

DETAILED ASSESSMENT

Troop 3246 BPOE #2427 Elks

Detailed Assessment

Low  Medium - Low  Medium  Medium - High  High
1       2             3             4             5

Last Detailed Assessment

- Planning and Budget: 5
- Membership: 3.5
- Program: 5
- Volunteer Leadership: 2.5

Train and Membership

Membership Numbers:

- 13 Adult Registered in Unit
- 24 Youth Registered in Unit

Training Data:

- Youth Protection Training (YPT):
  - Current: 0
  - Expired: 13
  - Never Taken: 0

- Leaders:
  - Not Trained: 9
  - Trained: 4

Print Blank Assessments

- Blank Unit Assessment Form
- Commissioner Assessment Form
- Form With Unit Data

Planning and Budget

See List of Leaders Needing YPT
See List of Not Trained Leaders
Commissioner Tools

DETAILED ASSESSMENT

Troop 3246 BPOE #2427 Elks

Detailed Assessment

1. Low
2. Medium - Low
3. Medium
4. Medium - High
5. High

Last Detailed Assessment

Planning and Budget: 5
Membership: 3.5
Program: 5
Volunteer Leadership: 2.5

Training and Membership

Membership Numbers:
- 13 Adult Registered in Unit
- 24 Youth Registered in Unit

Training Data:

Youth Protection Training (YPT):
- Current: 0
- Expired: 13
- Never Taken: 0

Leaders:
- Not Trained: 9
- Trained: 4

See List of Leaders Needing YPT
See List of Not Trained Leaders

Planning and Budget

Print Blank Assessments
- Blank Unit Assessment Form
- Commissioner Assessment Form
- Form With Unit Data
Commissioner Tools

DETAILED ASSESSMENT

Leaders Not Trained Roster:

- Sean [redacted]
  - Cubmaster

- Brian [redacted]
  - Pack Trainer

- Kevin [redacted]
  - Committee Member

- Robert [redacted]
  - Den Leader

- Kristina [redacted]
  - Den Leader

- Trevor [redacted]
  - Committee Chairman
Commissioner Tools

DETAILED ASSESSMENT

Training Data:
- Youth Protection Training (YPT):
  - Current: 0
  - Expired: 13
  - Never Taken: 0

Leaders:
- Not Trained: 9
- Trained: 4

See List of Leaders Needing YPT
See List of Not Trained Leaders

Planning and Budget: 5

Membership: 3.5

Program: 5

Volunteer Leadership: 2.5

Unit Priorities and Details: Completed

Create Unit Service Plan
Planning and Budget

Budget:

* Have a program plan and budget that is regularly reviewed by the committee, and it follows BSA policies relating to fundraising.

1 2 3 4 5

Commissioner Comments:

This unit prepares an annual budget for its program. The unit committee reviews expenditures monthly at their committee meetings.
CHANGE TO INTERMEDIATE ASSESSMENT

Retention:
* Retains a significant percentage of youth members.

1  2  3  4  5

Growing Scouting:
* Unit increasing in membership or maintaining a larger than average size for its unit type.

1  2  3  4  5

Webelos To Scout Transition:
* Troop has an effective plan to recruit Webelos Scouts into the Troop

1  2  3  4  5

* Commissioner Comments:

Type your comments here...
Commissioner Tools

DETAILED ASSESSMENT

Program

CHANGE TO INTERMEDIATE ASSESSMENT

Advancement:

- Achieve a high percentage of Scouts BSA earning rank advancements.

1  2  3  4  5

Short Term Camping:

- Conduct short-term or weekend campouts throughout the year.

1  2  3  4  5

Long Term Camping:

- Participate in long-term camp with a majority of the troop in attendance.

1  2  3  4  5

Service Projects:

- Participate in service projects, with at least one benefiting the chartered organization.

1  2  3  4  5

Patrol Method:

- Use the patrol method to develop youth leaders.

1  2  3  4  5

* Commissioner Comments:

Type your comments here...
Commissioner Tools

DETAILED ASSESSMENT

Membership

CHANGE TO DETAILED ASSESSMENT

* Select Overall score:

1  1.5  2  2.5  3  3.5  4  4.5  5

* Commissioner Comments:

Type your comments here...
**Commissioner Tools**

**DETAILED ASSESSMENT**

**Unit Priorities and Details**

- Unit striving to achieve the following JTE Award

If Key Leader(s) changing within the next 4 months

Help Needed In:
- Need to discuss unit with ADC/DC (optional)

Have a possible UC candidate in this unit?

Youth Attendance: (only for meetings where youth would be in attendance)

- Bronze
- Gold
- Silver
- No Ranking
- No

**UC Candidate Information**

- UC Candidate Name
- Home
- UC Candidate Phone
- UC Candidate Email
- Steady
Unit Priorities and Details

Unit striving to achieve the following JTE Award

If Key Leader(s) changing within the next 4 months

Help Needed In:

Need to discuss unit with ADC/DC (optional)

Have a possible UC candidate in this unit?

* Bronze

Please make a selection

No Succession Plan

Succession Plan in Place

Please make a selection

UC Candidate Name

Home

UC Candidate Phone
Commissioner Tools

DETAILED ASSESSMENT

Priority Need(s):

☐ Issues with Key 3

☐ Unit not meeting

☐ Unit with no leader

☐ Unit with no committee

☐ Unit with no new members

☐ Unit conflict with Chartered Organization

☐ New unit leader lacks orientation or training

☐ Unit with weak leadership
UNIT SERVICE PLAN

Create Unit Service Plan

- Category for this Service Plan
  - Volunteer Leadership
  - Planning and Budget
  - Membership
  - Program
  - Volunteer Leadership

- Target Completion Date

- Actual Completion Date

- Describe an action that will help raise assessment of performance. (e.g. Develop a budget for the year)

  Assist unit in developing a succession plan.

- Identify person and entity responsible for the above action. (e.g. Jonathon Doe, Committee Member)

  Committee chair and COR along with UC

  ADD ANOTHER SERVICE PLAN
**Commissioner Tools**

**HELP OPTIONS**

- Use a supported browser. Google Chrome is best.
- Clear cache
- Contact your Council Tools Champion or call your local council
- Sub-category for commissioner tools on the MyScouting tools forum

### Scouting Forums

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<th>My Scouting Tools</th>
<th>Removing a duplicate activity log</th>
<th>1h</th>
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<td></td>
<td>Beascout pin location inaccurate</td>
<td>1h</td>
</tr>
<tr>
<td></td>
<td>No Electronic Applications for Webelos Joining the troop?</td>
<td>4h</td>
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**My Scouting Tools**

- Internet Advancement 1 new
- Internet Advancement Change Log
- My Scouting Change Log
- MyScouting Mobile App
- Commissioner Tools 1 new
Commissioner Tools